

- 2.4.2. DSL (Designated Safeguarding Lead) – The Designated Safeguarding Lead has overall responsibility for Safeguarding with Prevent
- 2.4.3. DDSL (Designated Deputy Safeguarding Leads) – Locality or specialist area based lead for Safeguarding with Prevent.

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3. Policy Principles

3.1. In addition to the key principles stated in the Safeguarding policy, BIG will also ensure that:

- 3.1.1. All suspicions, allegations or disclosures of exploitation, hate related incidence, extremism or radicalisation will be taken seriously and responded to swiftly and appropriately, with due regard to appropriate levels of privacy and the dignity of those concerned.
- 3.1.2. All staff will be made aware of the key principles and practice related to Prevent through appropriate training. They are required to fully engage and be vigilant towards exploitation, extremism, radicalisation and hate related incidents, reporting any disclosures, concerns or allegations in line with our safeguarding and child protection procedures.
- 3.1.3. The group works in a proactive way, in partnership with other key statutory and voluntary sector organisations to share information and good practice to improve safeguarding and fulfil our duty to prevent exploitation, hate related incidents, extremism and radicalisation within our communities.

4. British Values

4.1. BIG will promote values of openness, tolerance and free debate by ensuring that the British Values of "democracy, the rule of law, individual liberty, mutual respect and tolerance for those with different faiths and beliefs" are encapsulated and exemplified in all that we do through:

- 4.1.1. Staff and awareness raising and training.
- 4.1.2. Core topics within the tutorial curriculum and embedded throughout all teaching and learning through subcontract delivery partners.
- 4.1.3. The BIG codes of conduct and disciplinary procedure.
- 4.1.4.

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- 5.2.2. Prevent training, appropriate to role, is in place for all staff and is delivered in line with national and local guidance.
 - 5.2.3. the completion of external and internal audits or reports relating to the effectiveness of Prevent and Channel.
 - 5.2.4. the recording and passing on to external agencies, where appropriate, any concerns, where required.
 - 5.2.5. the appointment of Designated Deputy Safeguarding Leads (DDSL) who are appropriately trained and supported in Prevent
 - 5.2.6. documents relating to Prevent are managed and secured in accordance with statutory guidance and legislation.
 - 5.2.7. effective liaison with the Local Safeguarding Children's Boards and the Safeguarding Adult's Boards (Cornwall, Devon and Bristol), together with the South West Regional Coordinator for Prevent in Education, the Prevent Sub-Group and the Police.
 - 5.2.8. that robust risk assessment processes are in place where individuals pose a risk to themselves or others.
 - 5.2.9. the undertaking of their own regular update training to inform policy, procedure and practice and completing statutory refresher training every two years.
 - 5.2.10. those who use our premises or provide site based service to our apprentices/students are aware of our Safeguarding and Prevent policy and procedures.
 - 5.2.11. providing senior management, information on incidents and trend analysis for service development and reporting.
- 5.3. Designated Deputy Safeguarding Leads (DDSL) are responsible for:
- 5.3.1. receiving, recording and passing on to external agencies, where appropriate, disclosures concerning exploitation, extremism, radicalisation or hate related incidents, in accordance with safeguarding and child protection procedures and local authority process (see Appendix D)
 - 5.3.2. liaising with the SPOC / DSL, as appropriate.
 - 5.3.3. delivering or contributing to Prevent awareness training for all staff.
 - 5.3.4. working with colleagues to raise the awareness of Prevent, extremism, radicalisation, terrorism, hate crime and the British values amongst the student body, encouraging concerns to be reported.
 - 5.3.5. attending Tier 3 Safeguarding training every two years and other Safeguarding or Prevent related continuous professional development to keep up to date with policy and best practice developments.
 - 5.3.6. supporting and advising colleagues with potential concerns relating to Prevent, extremism, radicalisation, terrorism and hate related incidents.
 - 5.3.7. effective and secure record keeping in respect of files, allegations and referrals.
- 5.4. All staff members are responsible for:
- 5.4.1. reading and familiarising themselves with BIG's Prevent policy and procedures via the website
 - 5.4.2. promoting awareness of Prevent, extremism, radicalisation, terrorism, hate crime and the British values amongst staff and colleagues through the embedding of these topics wherever possible
 - 5.4.3. attending Prevent training as required and dependent on role, in accordance with guidelines (on induction and as a refresher at least once every 3 years).
 - 5.4.4. reporting to a Safeguarding Lead any suspicion, allegation or disclosure relating to a child, young person or adult who may be subject to a hate related incident, extremism

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or radicalisation, in accordance with the safeguarding and child protection procedure and local authority process (see Appendix D)

5.4.5. reporting to the HR Manager/Advisers/Designated Safeguarding Lead any potential criminal charges or personal issues that may have a bearing on their on-going 'suitability' to work in an educational environment with young people and vulnerable adults.

5.4.6. reporting to the relevant line manager, HR Adviser or Designated Safeguarding Lead, any concerns they may have about the conduct of colleagues in relation to Safeguarding, Prevent, extremism, radicalisation, terrorism, hate crime and the British values, together with our Staff Code of Conduct.

5.5. Apprentices are responsible for:

5.5.1. completing all core sessions relating to Prevent, extremism, radicalisation, terrorism, hate crime and the British values as directed by the Training Provider.

5.5.2. maintaining vigilance and a pro-active approach to the safety and welfare of themselves, their peers and others on site.

5.5.3. reporting any concerns to either a Safeguarding Lead or any other trusted member of staff with whom they feel comfortable discussing these concerns.

5.5.4. abiding by BIG Code of Conduct which is designed to safeguard all those on our sites or using our facilities, including our IT network.

5.6. Other individuals working on BIG sites/provision must:

5.6.1. be aware of our duty to prevent extremism, radicalisation, terrorism and hate crime.

5.6.2. report to a Safeguarding Lead any suspicion, allegation or disclosure relating to a child, young person or adult who may be subject to a hate related incident, extremism or radicalisation.

6. Channel

6.1. Channel is a process developed to support people at 2.92 748.68 Tm0 GE5-2(t 2.GE5-2(t 2.bafe)gi)-2(

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APPENDIX D

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